

# BOARD MEETING MINUTES

MEETING DATE: 12/20/2018

TIME: 7:00 PM

MEETING ADJOURNED: 8:50 PM

PRESIDING OFFICER: Sean Allen - President

## BOARD MEMBER ATTENDANCE:

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Sean Allen – President    | <input checked="" type="checkbox"/> Greg Gunter – Vice President | <input checked="" type="checkbox"/> Nick Conley – Secretary     |
| <input checked="" type="checkbox"/> Monica Allen – Treasurer  | <input type="checkbox"/> (Vacant Position) Testing               | <input type="checkbox"/> Blaine Hansen – Training               |
| <input checked="" type="checkbox"/> Stacie Roberts – At Large | <input type="checkbox"/> Josh Morris – At Large                  | <input checked="" type="checkbox"/> Alasdair Macleod – At Large |

## GENERAL MEMBERSHIP ATTENDANCE

Total Number of Members:

## MINUTES FROM PREVIOUS MEETING READ INTO RECORD

- Waived by motion and approval of board instead of reading

## FINANCIAL REPORT GIVEN BY TREASURER

### SUMMARY OF REPORT:

Income: \$2422.00  
Expenses: \$ 774.42  
Total: \$1647.58

Other Information: Bank Error resulted in accidental deposit of Sean/Monica Allen's personal checks into the NAVHDA bank account (1 for \$50, \$1 for 100). Copies of Checks made available to Board, who reviewed same.

## NOTES FROM MEETING:

- Test Planning – Sean Allen
  - 2 Junior Judges
  - 1 Senior (\$450 round trip Allegiant Air)
  - Estimate \$3,000 to hold a 3 day test:
    - Travel/Food for Judges
    - Birds
    - Rentals for Toilets
    - Food for Test Attendees
      - Sack Lunches catered by BYU-Idaho
  - Can run 12 NA dogs/day
    - 1.5 days of puppies to cover expenses
- Sanctioning Requirements – Sean Allen
  - Letter to NAVHDA read aloud by Sean Allen
  - Report on list items (Sanctioning the Chapter Document)
  - Our Chapter is 501(a)
    - We can put things up for order on our store (and make an affiliate commission)
- Bylaws are completed
  - Thanks to Attorney Doug Wood for consulting on the project
- Checking Account
  - Eagle Rock NAVHDA is name on account
    - Sean is signer on account

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- Monica is not
  - Policy on refunds of expenses through the chapter
    - Expenses must be approved by the board prior to paying for them
    - Unexpected expenses (run out of water at test, equipment failure, etc.) should be texted to Greg, Nick or Sean for approval of emergency expenditures
    - Receipt must be submitted to Monica prior to refunds
  - We have chapter Visa Card, which can be used for emergency expenditures with approval from Chapter Presidency.
  - Nick and Greg have bank account log in information as an extra measure of oversight over Monica and Sean (Husband/Wife)
- Website
  - Nick will take primary responsibility for Newsletter/Mail Chimp
  - Greg will have primary responsibility over the website (webmaster)
    - Nick and Sean have access
  - Board voted and approved this format
- Board Meetings
  - Every other month Board Meeting voted to approve this format
    - Even months on 2<sup>nd</sup> Thursday
- Testing Director
  - Sad to report on Junior Yanez's death
  - President Sean Allen to appoint a replacement, pursuant to bylaws (Article 2,3,C,i)
  - Motion by Nick Conley, (*Considering shortage of volunteers, and the unexpected nature of the vacancy, Board Members will assume responsibilities until volunteer can be found and appointed.*)
    - Second by Alasdair Macleod
    - Approved by Vote of Board
  - Email to Membership directed by Sean Allen
- Review of Bylaws, Responsibilities of Directors
  - President
  - Vice President
  - Chapter Secretary
  - Treasurer
  - Director of Testing – Skipped
  - Director of Community Outreach
  - Director of Judging – Skipped
  - Director of Training
  - Delegates at Large
- Opportunities for Community Outreach
  - Activities should focus on new member recruitment
  - Greg will produce a flier (donate the design) and chapter will pay for printing
  - Guiding hunts for Veteran's Rehab Program
  - Community Based Training for Dogs
  - Clay Pigeon Shoots
  - Cabela's and Sportsman Warehouse will permit use of their facilities to house events

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- Instruction on Dog Training
- Please email outreach/PR event ideas to Sean Allen
  - [eaglerocknavhda@gmail.com](mailto:eaglerocknavhda@gmail.com)
- Discussion about complaint from Rod Barber for removal of chapter member, Grant Hunsaker for unprofessional conducted related to disagreement with Junior Yanez
  - Was a formal complaint filed?
    - No
  - Determined by board that conduct did not merit expulsion
- Alasdair Macleoad to collect information on WM Chapter's testing policies
- Proposed Test Dates
  - June 7, 8, 9
  - September 6, 7, 8
  - Motion for approval of dates by Sean, Second by Alasdair
    - Approved by Vote of Board
- Judges for Test
  - Dominic Bachman
  - Brandon Anderson
  - Senior Judge to be Researched (expenses)
- Judge Development
  - To be discussed further at meetings in the future
- Fund Raising
  - Tied in with Community Outreach
    - Sustainable, Solid events that are appealing to the community
  - Sponsorship Packet proposal to be sent to Board by Greg
- Keeping Separation of Personal Business and Chapter Business
  - You can't represent the chapter and your business at the same time
- Newsletter
  - Requested Content
    - Editorial or Story
    - Bird Dog Spotlight
    - Calendar
    - Game Bird Spotlight
    - Sponsorships
    - Product Spotlight
    - Recognition Board (Dogs which Prize at tests)
    - Member Brag Photo (Maintain Standards of appropriate content)